

# HVAC Filter Changing

TVHS staff will change filters quarterly. This will begin on the second Tuesday of each month until completed in the months of January, April, July and October. Additional filters will be left for residents to change in the months that TVHS does not change filters. Tenants are not permitted to store any personal belongings inside the mechanical closets. If it is determined that any equipment has been damaged or that filters have not been changed, causing equipment to fail, tenant will be charged for repairs.

*Mechanical Closets cannot be used for storage!*

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