



# Tennessee Valley Housing Services

600 Sulphur Springs Road  
Morristown, TN 37813-5568

Telephone (423) 586-5115  
TN Relay Center (800) 848-0298  
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## Housing Choice Voucher Portability

Portability is the ability for a family to move from one voucher jurisdiction to that of another while still maintaining the tenant-based voucher.

### Porting to TVHS

Step 1: Request portability from your housing authority. If approved, your housing authority should provide you with a name and phone number to TVHS. Your housing authority will fax, email, or mail your portability paperwork to TVHS.

Step 2: Contact Christy McMurray (423)586-5115 extension 8009 or [cmc Murray@tvhstn.org](mailto:cmc Murray@tvhstn.org) to verify we have your portability papers and make an appointment. Verify what information you will need to bring to the appointment.

Step 3: Attend your appointment with TVHS on time and bring in all information requested.

Step 4: Locate a unit, get Request for Tenancy Approval form completed by the Owner, an inspection will be scheduled at earliest convenience.

### Porting from TVHS

- TVHS will help you find a Housing Authority in the receiving are jurisdiction that administers a Housing Choice Voucher program.
- You will not be permitted to move outside of our jurisdiction under portability during your first year of assistance.
- You also cannot move if you owe money to TVHS for a back charge
- **Income Limits** for TVHS are not used for eligibility in the new location.
- If you wish to ask for portability, you should request this at your annual appointment. There is a form that must be completed at that time.
- You must furnish TVHS with the name and address of the receiving PHA. We will contact that housing authority to determine if you can move to their area and still receive voucher rental assistance. **Portability is not guaranteed.**

TVHS is currently absorbing vouchers coming from other Housing Agencies.